

Budget Item	Approved budget 2019-2020	Actuals YTD December 2019	Forecast Q4	working notes	Forecast 2019-2020 Total	Forecast 2019-2020 variance
						(over) / under spend
Administration						
Audit & accountancy	2,250	1,900	350	interim visit in Q4	2,250	-
Legal & professional	4,500	1,769	300	existing cem registration	2,069	2,431
Meeting costs	500	60	100		160	340
Postage & stationery	325	232	100		332	(7)
Telephone & internet	1,000	715	250	estimate based on last quarter figure	965	35
Grants & donations	10,000	3,300	8,500	anticipates requests from WAY, WTP and bowls club	11,800	(1,800)
Subscriptions	950	1,043	300	SLCC and ACRE. Note: this cost centre figure is counterbalanced by refunds of 1121	1,343	(393)
Insurance	4,600	3,002	1,000	vehicle insurance due before FY end	4,002	598
Health & safety	1,250	395	500	bus stop roof and light stanchion removals	895	355
Election costs	4,000	-	-	assume no election costs to come	-	4,000
Sundry expenses	500	112	250		362	138
Newsletter	1,000	486	250		736	264
Councillor Training	470	470	-		470	-
Insurance claim - break in costs	-	5,023				
Bank charges	150	115	50		165	(15)
TOTAL	31,495	18,622	11,950		25,549	- 5,946
CCTV						
CCTV maintenance	750	280	500	signs and new lens for camera 14 - plus replacement UPS	780	(30)
TOTAL	750	280	500		780	- (30)
Cemetery						
Cemetery maintenance	6,000	274	2,000	works still to be programmed	2,274	3,726
Cemetery Rates	300	762	103	increase in rate bill following take on of extension	865	(565)
Cemetery water	60	36	-	no further bill expected	36	24
Cemetery grass cutting	2,500	311	800	allow 800 for two more contractor cuts	1,111	1,390
TOTAL	8,860	1,382	2,903		4,285	- 4,575
Community Care Warden						
Payments	1,300	3,314	1,000	possibility to reclaim part of costs from Evelyn Trust	4,314	(3,014)
TOTAL	1,300	3,314	1,000		4,314	- (3,014)
Highways Works and Advice						
Highways Payments	25,000	4,541	2,000	commitment for bus bay markings	6,541	18,459
TOTAL	25,000	4,541	2,000		6,541	- 18,459
Library						
Library rent	2,000	1,500	1,000	500	2,500	(500)
Library equipment	500	-	660	3 x bookshelves to be requested	660	(160)
TOTAL	2,500	1,500	1,660		3,160	- (660)
Loan repayments						
Loan repayment 1	-	-	-		-	-
Loan repayment 2	2,152	2,152	-		2,152	(0)
TOTAL	2,152	2,152	-		2,152	- (0)
Machinery Store / Recreation Ground						
Machinery store equipment	5,000	150	4,850	reconditioned gang mower set to come	5,000	0
Machinery store maintenance	3,500	-	3,000	discussions ongoing re security measures	3,000	500
Machinery store electricity	-	-	-		-	-
Servicing and spares internal	1,650	1,373	500		1,873	(223)
Fuel	2,000	878	400		1,278	722
General Rec. costs ./ rec mtc	2,000	2,064	400		2,464	(464)
Bowls green maintenance	1,500	1,868	350	air injection treatment request to come. Original budget set too low	2,218	(718)

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Cricket square maintenance	230	595	-		595	(365)
Cricket equipment	-	-	-			
Football club equipment	-	-	-			
Football pitches maintenance	1,500	175	1,250	Sand.Pitchmarker	1,425	75
Tennis courts maintenance	450	450	-		450	-
Rec. Car Park	500	234	100		334	166
Recreation Ground Lighting improvements	-	-	201		201	(201)
Basketball court maintenance	600	232	-		232	368
Servicing - external	4,000	2,696	1,300	exploring what needs doing on newly acquired items to meet warranty needs	3,996	4
TOTAL	22,930	10,715	12,351		23,066	(136)
Neighbourhood Plan						
NDP Stationery	300	670	100		770	(470)
NDP Meeting Refreshments	100	-	30		30	70
NDP General Costs	4,000	1,628	4,500	consultant fees to be paid (counterbalanced by incoming grant funding)	6,128	(2,128)
TOTAL	4,400	2,298	4,630		6,928	(2,528)
Office						
Office equipment	500	49	200		249	251
Office maintenance	1,000	996	1,250	heater awaiting repair	2,246	(1,246)
Office electricity (includes skatepark lights)	1,500	1,159	800	original budget set too low	1,959	(459)
Office rates	800	563	250		813	(13)
Recreation ground water (includes office)	600	539	-	no further bill expected	539	61
Office IT	750	1,425	200	laptop purchased earlier in year	1,625	(875)
Office cleaning	600	478	200		678	(78)
TOTAL	5,750	5,209	2,900		8,109	(2,359)
Other areas						
Litter & bins	600	483	160	order one more bin	643	(43)
Street furniture	10,000	-	1,000	repairs to panels for bus shelters	1,000	9,000
Parish Paths	50	-	-		-	50
Signage	216	216	-		216	-
TOTAL	10,866	699	1,160		1,859	9,007
Other costs						
General Contingency	3,031	18	5,000		5,018	(1,987)
Security Marking/Vehicle Trackers	-	-	-		-	-
New Website	-	-	-		-	-
TOTAL	3,031	18	5,000		5,018	(1,987)
Pedestrian crossing						
Pedestrian Crossing Construction	-	5,939	(5,939)	HELD - pending satisfactory resolution to outstanding concerns. Removed from budget for time being	(0)	0
TOTAL	-	5,939	(5,939)		(0)	0
Personnel Costs						
Staff salaries	98,500	74,930	28,500		103,430	(4,930)
Staff expenses	500	159	50		209	291
Training	1,000	736	500		1,236	(236)
PPE	500	322	200		522	(22)
Temporary staff	750	397	250	3 temp admin days	647	103
Recruitment costs	-	-	250	marker figure	250	(250)
Payroll costs	600	312	200		512	88
TOTAL	101,850	76,856	29,950		106,806	(4,956)
Play areas and skate park						
Play Area Equipment	-	-	-		-	-
Adult Exercise Equipment	-	-	-		-	-
Skate Park Equipment	-	-	-		-	-
Skate Park maintenance	2,500	38	-	await proposals on path/flooding but unlikely to start this FY	38	2,462
Play Area maintenance	2,000	2,402	200	repairs to proprietary items	2,602	(602)
Chattering play area	2,000	-	2,000	new fence needed	2,000	-
TOTAL	6,500	2,440	2,200		4,640	1,860

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S106						
S106 Other Payments	-	5,513	23,500	chick litter bin installed, tennis court fencing	29,013	(29,013)
S106 - Car Park Project	-	11,107		PM fees, surveys etc	11,107	(11,107)
S106 - Bowls Club	-	2,805		Pm and architect fees to prepare planning application	2,805	(2,805)
S106 - Grounds	-	23,406			23,406	(23,406)
TOTAL	-	42,831	23,500		66,331	(66,331)
Sports pavilion						
Sports Pavilion Equipment	-	-				
Sports pavilion maintenance	1,000	532	250		782	218
Sports pavilion electricity	1,400	755	300		1,055	345
Sports pavilion cleaning	1,250	733	100		833	418
TOTAL	3,650	2,019	650		2,669	981
Street lighting						
Street lighting energy	3,000	733	2,250	assumes bills outstanding since Oct 18 will arrive in this FY	2,983	17
TOTAL	3,000	733	2,250		2,983	17
Tree work						
Tree maintenance	2,000	498	2,000	playground tree, review Cat 3 from last audit	2,498	(498)
TOTAL	2,000	498	2,000	playground tree, review Cat 3 from	2,498	(498)
Village Green						
Village green maintenance	5,000	1,616	500	one stop turfing. Bench repairs, new bollards for Chinese	2,116	2,884
Village green electricity	150	135	60		195	(45)
Bus shelter electricity	100	55	20		75	25
Village street lights	1,500	-		unclear what paperwork processes to go through, also over proposed solution	-	1,500
TOTAL	6,750	1,805	580		2,385	4,365
GRAND TOTAL	242,784	183,851	101,245		280,072	(37,288)
INCOME						
Precept	162,884	162,884	-		162,884	-
S106 receipts	-	4,987			4,987	4,987
S106 interest	-	2,367			2,367	2,367
Bank interest	1,000	2,203	-		2,203	1,203
Sports clubs rents	-	-	-		-	-
Cricket Club Rent	1,970	432	-		432	(1,538)
Football Club Rent	3,500	1,099	300		1,399	(2,101)
Bowls Club Rent	1,650	1,624	-		1,624	(26)
Other pitch income	500	50	-		50	(450)
Burial fees	4,000	2,910	1,000		3,910	(90)
Village Green income	370	530	-		530	160
Miscellaneous income	-	30			30	30
TH Electricity contribution	-	-	-		-	-
Pension overpayment refunds	-	77			77	77
Grant income - other	-	-	-		-	-
CAPALC refund	-	1,122			1,122	1,122
Office IT	-	385			385	385
Solar FIT	500	653	250		903	403
Grant income - Nplan	-	5,050	-		5,050	5,050
Community care warden	-	2,116	-	further claim to Evelyn Trust will fall into next FY	2,116	2,116
Insurance claim	-	4,627	-		4,627	4,627
Highways income	-	2,654			2,654	2,654
Other income	-	-	-	???	-	-
TOTAL	176,374	195,798	1,550		197,348	20,974